

KEMENTERIAN PENDIDIKAN, KEBUDAYAAN, RISET, DAN TEKNOLOGI **POLITEKNIK NEGERI BANDUNG**

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PENGUMUMAN NOMOR: B/4247/PL1/EP.01.02/2021 TENTANG PENERBITAN IJAZAH DAN TRANSKRIP NILAI DIGITAL DENGAN TANDA TANGAN ELEKTRONIK BERSERTIFIKAT

Politeknik Negeri Bandung menerbitkan ijazah dan transkrip nilai digital dengan tanda tangan elektronik bersertifikat bagi mahasiswa yang lulus pada Yudisium I Tahun Akademik 2020/2021 dan seterusnya. Diharapkan ijazah dan transkrip digital akan mempermudah lulusan dalam menggunakan kedua dokumen penting tersebut. Selain itu, penerbitan ijazah dan transkrip digital juga mempermudah dalam proses penerbitan dan pembuktian keabsahan dua dokumen penting tersebut.

Ijazah dan Transkrip Nilai Digital

Politeknik Negeri Bandung menggunakan Standar PAdES (PDF Advance Electronic Signature) pada penerapan Ijazah dan Transkrip Nilai Digital. Dua dokumen digital tersebut diamankan secara kriptografi dengan sertifikat elektronik yang diterbitkan oleh Penyelenggara Sertifikat Elektronik yang sudah tersertifikasi oleh Kementerian KOMINFO menurut SK Nomor 790 tahun 2019. Pengamanan tersebut menjamin dokumen tersebut tidak dapat diubah dan jika dilakukan perubahan terhadap isi dari ijazah atau transkrip nilai setelah ditandatangani oleh Wakil Direktur Bidang Akademik dan Direktur Politeknik Negeri Bandung maka akan terdeteksi ketika dilakukan pengecekan secara daring maupun luring.

Ijazah dan Transkrip Nilai Berbentuk Kertas

Politeknik Negeri Bandung juga tetap menerbitkan ijazah dan transkrip nilai dalam bentuk kertas dengan tujuan mempermudah masyarakat dalam mengikuti proses transisi menuju digitalisasi kampus. Ijazah berbentuk kertas dicetak pada kertas khusus yang memenuhi standar pengamanan dan tetap ditandatangani oleh Wakil Direktur Bidang Akademik dan Direktur Politeknik Negeri Bandung, namun tidak menggunakan tanda tangan basah. Tanda tangan pada dokumen berbentuk kertas tersebut berupa tandatangan digital dan dilengkapi QR code yang berisi alamat web untuk mengecek keabsahan ijazah.

Pengecekan Keabsahan Ijazah dan Transkrip Nilai

Pengecekan keabsahan ijazah dan transkrip nilai digital dapat dilakukan dengan beberapa cara yaitu:

- 1. Menggunakan pembaca file PDF dan mengecek pada Digital Signature (lihat Gambar 1)
- 2. Melalui web https://verification.peruri.co.id (lihat Gambar 2)
- 3. Melalui web https://tte.kominfo.go.id/verifyPDF (lihat Gambar 3)
- 4. Khusus Ijazah dapat juga dicek melalui web Polban dengan alamat yang tertulis pada QR code Ijazah (lihat Gambar 4)



Gambar 1. Verifikasi Digital Signature pada Ijazah Digital Polban melalui aplikasi PDF Reader

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Gambar 2. Verifikasi Digital Signature pada Ijazah Digital Polban melalui https://verification.peruri.co.id



Gambar 3. Verifikasi Digital Signature pada Ijasah Digital Polban melalui https://tte.kominfo.go.id/verifyPDF

Hasil Verifikasi Ijazah Lulusan Graduate Certificate Verification Resu	ilt.
Nomor Induk Mahasiswa Student's Identification Number	
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Tanggal Lahir Date of Birth	
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Gambar 4. Pengecekan ijazah digital melalui QR code

Legalisir Ijazah

Penerbitan ijazah secara digital bertujuan pula agar pihak yang berkepentingan dapat mengecek keabsahan ijazah dan transkrip nilai tanpa harus meminta legalisir kedua dokumen tersebut. Pengecekan dapat langsung pada file PDF dua dokumen tersebut atau dicek secara daring. Layanan legalisir dalam bentuk foto copy ijazah dan transkrip hanya diberikan jika memang sangat diperlukan.

Demikian pengumuman ini kami sampaikan, atas perhatian dan kerjasama yang baik, kami ucapkan terima kasih.

Wakil Direktur Bidang Akademik,

Prof. Dr. Ir. Noor Cholis Basjaruddin, M. T. K NIP. 196706201994031003

Tembusan:

- 1. Direktur
- 2. Para Wakil Direktur
- 3. Para Ketua Jurusan



DOKUMEN VALIDASI SERTIFIKAT

PERURI CERTIFICATE AUTHORITY (CA)

Nomor Dokumen	:	04/009/DSO/2020
Tanggal Berlaku	:	22 September 2020
Versi	:	2.0
Tanggal Perubahan	:	28 Juli 2021
Klasifikasi	:	Biasa

DIGITAL BUSINESS DIVISION

PERUSAHAAN UMUM PERCETAKAN UANG

REPUBLIK INDONESIA



No.	:	04/009/DSO/2020
Versi	:	2.0
Klasifikasi	:	Biasa
Halaman	:	2 dari 17

DOKUMEN PANDUAN VALIDASI SERTIFIKAT PERURI CERTIFICATE AUTHORITY (CA)



VERSION 2.0

DIGITAL BUSINESS DIVISION

PERUSAHAN UMUM PERCETAKAN UANG REPUBLIK INDONESIA



LEMBAR PERSETUJUAN

Deskripsi : Dokumen ini menjelaskan tata validasi sertifikat Peruri *Certificate Authority* (CA) pada Adobe *Reader* berbasis Microsoft Windows dan macOS.

DISPOSISI	NAMA	JABATAN	TANDA TANGAN DIGITAL
DIBUAT OLEH	DEWI KANIA DJADI	JUNIOR STAFF SERVICE DELIVERY	
DIPERIKSA OLEH	JUAN PERMANA	SENIOR STAFF SOLUTION ARCHITECT	
DISAHKAN OLEH	MEDIAN YULI HARTANTO	HEAD OF DIGITAL PRODUCT DEPARTMENT	



DOKUMEN KONTROL

Versi	Tanggal	Log	Oleh
1.0	02/03/2020	Initial release	Dewi Kania Djadi
1.1	22/09/2020	Minor Change: - Revisi gambar screenshot	Dewi Kania Djadi
2.0	28/07/2021	 Major Change : Penambahan konfigurasi pada perangkat macOS Perubahan nomor dokumen dari 021/SBUDS/SOP/Validasi/III/20 20 menjadi 04/009/DSO/2020 	Dewi Kania Djadi



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A. VALIDASI SERTIFIKAT PERURI CERTIFICATE AUTHORITY (CA) PADA **MICROSOFT WINDOWS**

Digunakan untuk memasukkan sertifikat Peruri Certificate Authority (CA) ke dalam repositori Adobe Acrobat Reader berbasis Microsoft Windows.

Berikut langkah-langkah melakukan validasi sertifikat pada aplikasi Adobe Acrobat Reader.

1. Download sertifikat Peruri CA di https://ca.peruri.co.id/ca/legal/.





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2. Buka file tersebut, lalu pilih Install Certificate. Pilih Local Machine kemudian klik tombol Next.

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+ 🛃 Certificate Import Wizard

Welcome to the Certificate Import Wizard

This wizard helps you copy certificates,	certificate tru	ust lists, a	and certificate revocation
lists from your disk to a certificate store	h;		

A certificate, which is issued by a certification authority, is a confirmation of your identity and contains information used to protect data or to establish secure network connections. A certificate store is the system area where certificates are kept.

Store Location	
O Current User	
Local Machine	

To continue, dick Next.

	Next	Cancel
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Arahkan kursor pada direktori Trusted Root Certification Authorities.

Certificate Store		
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3. Buka aplikasi Adobe Acrobat Reader \rightarrow Edit \rightarrow Preferences.





4. Pada Menu Preferences, pilih Signature \rightarrow Verification. Lalu klik tombol More.

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B. VALIDASI SERTIFIKAT PERURI CERTIFICATE AUTHORITY (CA) PADA MAC

OS

Digunakan untuk memasukkan sertifikat Peruri Certificate Authority (CA) ke dalam repositori Adobe Acrobat Reader berbasis macOS.

Berikut langkah-langkah melakukan validasi sertifikat pada aplikasi Adobe Acrobat Reader.

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- 3. Buka halaman Preferences pada Adobe Acrobat pada *menu bar File* \rightarrow *Preferences* atau dengan menggunakan shortcut *Command* + *K*.
- 4. Lalu pilih bagian Signature → Identities and Trusted Certificates lalu pilih More.

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5. Lalu pada halaman Identities and Trusted Certificates, pilih Import Certificate.

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6. Pilih *certificate* yang ingin dimasukkan untuk dianggap *trusted* oleh Adobe.

Masukan certificate yang sudah di-download. 🗇 🌲 Sign In Home Tools SIGNED-contoh-s... × ● ④ 4 /4 | ▶ ● ⊖ ⊕ === + = = = ≠ ℓ & ⊕ Jo Share Signature Panel At least one signature has problems Search tools C Signatures × Create PDF 11 - Validate All П Catego Combine Files Digital ID and Trusted Certificate Settin) 🛵 Rev. 1: Signed by Juan Permana « 0 Choose Contacts to Import Edit PDF > 4 Rev. 2: Signed by Meteral 6000 This dialog will allow you to select contacts to with the contacts being imported. ort into your trusted identities. You can also set the trust for any cer Ó. B Export PDF Contacts: Organize Pages Name Email Browse Search Send for Comments Comment Certificates 🔔 Fill & Sign 📇 Scan & OCR Protect Heip Cancel A More Tools Close pre and share files in the Document Circuit 4 dari 4 Learn More 🕜 🌲 Sign In Home Tools SIGNED-contoh-s.,, × ● ④ + /+ ▶ ● ⊖ ⊕ ∞ + ₩ + ♥ ♥ ℓ & ♥ □ ☆ ⊕ Θ Q As Shar Signature Panel At least one signature has problems. tisanch looni Signatures × ø Profession Create PDF 💷 + Validate All Q Categories Combine Files Digital ID and Trusted Certificate Settin > 🌆 Rev. 1: Signed by Juan Permana « 0 Edit PDF > Le Rev. 2: Signed by Meteral 4000 acts to import into your trusted identities. You can This dialog will allow you to select co with the contacts being imported. Ó. Export PDF Contacts Organize Pages 3 2 00 - 翻 -Certificate 0 Q Eaurch Recents Send for Comments A Applicati. Throw Desktop DhikaAnandaCA.cer
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7. Jika sudah memilih certificate yang ingin dimasukkan, selanjutnya pilih Import dan OK.

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Pada tab *Edit Trust*, perlu dilakukan checklist *Use this certificate as a trusted root* dan *Certified documents*, dan pilih *OK*.
 Sebelum di-checklist:

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10. Jika sudah klik OK, maka tutup tampilan Digital ID and Trusted Certificate Settings.





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11. Lalu pilih *OK* pada halaman *Preferences*.

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12. Lalu Validate All Signature dan pilih OK.

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13. Maka signature akan tervalidasi semua pada signature panel.

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